

Manage Notification Subscriptions



Login

Log in

Need help with your [username](#) or [password](#)?

Step 1: Log in to your Maersk account ([Click here](#) to Login)



MAERSK

Prices Book Tracking Schedules Services Manage

EN Search Bell Help Account Menu



Hub dashboard

Export overview

Import overview

Tasks

MyCustoms

MyFinance

Allocations

Welcome to your Hub

Customise

B/L, container, booking no. or booked by ref.

View details

We're looking to improve your Hub

We would appreciate your feedback in a short survey

Survey

Local Information

Find local contacts and detailed shipping information for your origin or destination

[Asia Pacific](#)

[Europe](#)

[India, Middle East and Africa](#)

[Latin America](#)

[North America](#)

Outstanding tasks

For vessel departing in next 7 days

33

Submit shipping instructions

33

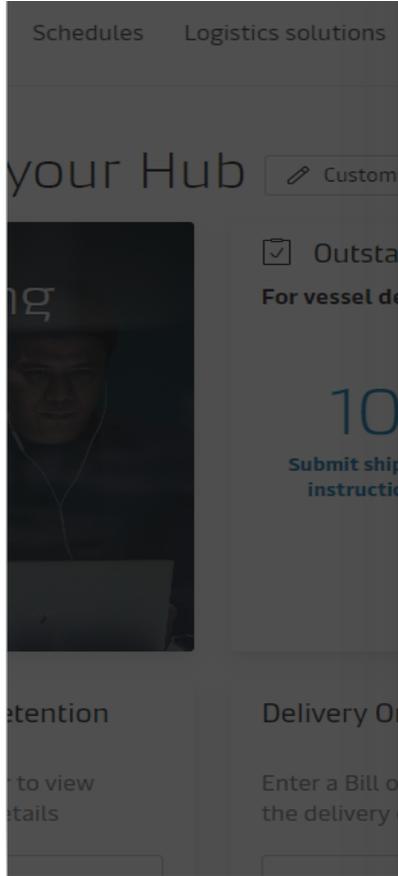
Submit VGM

View outstanding tasks

Step 2: Click on the **account icon**



MAERSK

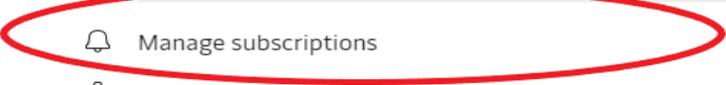


 Name
Kresan Govender

Company
MAERSK

Customer ID
142

Username
kresan.govender@lms.maersk.com



-  Manage subscriptions
-  Settings
-  Manage permissions New
-  Change customer code
-  Log out

Step 3: Click **Manage subscriptions**

Manage subscriptions

Details to receive notifications

Email id
kresan.govender@lms.maersk.com

Select which events you'd like to receive notifications.

Events	Subscription on/off
Invoices & payments Not subscribed	Off <input type="checkbox"/> ▼
Gate-in to Customer/Maersk Facility Ⓢ Not subscribed	Off <input type="checkbox"/> ▼
Gate-in to Port/Terminal Ⓢ Not subscribed	Off <input type="checkbox"/> ▼
Load Not subscribed	Off <input type="checkbox"/> ▼
Discharge Not subscribed	Off <input type="checkbox"/> ▼
Gate-out from Port/Terminal Ⓢ Not subscribed	Off <input type="checkbox"/> ▼
Gate-out from Customer/Maersk Facility Ⓢ Not subscribed	Off <input type="checkbox"/> ▼
Bill of Lading Arrival Notice Transport Plan Changes You will be redirected to the old Notification page	Subscribe here

Step 4: Scroll down on the manage subscriptions page and click on **“subscribe here”**



We are reshaping the experience for Notifications ×

Please click the redirect button to navigate to the old Notifications page to access the subscriptions listed below, or click stay here button to stay on the current Subscripiton Manager page.

- Bill of Lading
- Arrival Notice
- Transport Plan Changes

Step 5: Once rooted to the next page, click on "redirect"



Stay here

Redirect

← [Back to Notification settings](#)

Create notifications for others



+ Create new notification

All notifications ▾

Latest ▾

Step 6: Click on “Create new notification”

← [Back to Notification settings](#)

Create notifications for others

Create new notification

Select the type of notification you would like to receive.

Transport plan changes ⓘ

Bill of lading ⓘ

Arrival notice ⓘ

Cancel

Continue

Step 7: Select the **Arrival Notice** option as illustrated on the screenshot and click "**continue**" to proceed to the final page

Create notifications for others

[← Notification type](#)

Arrival notice details

Enter the email address you would like this notification to go to.

Email address

Additional filters

You can refine your notifications using the following filters.

Location

Please note that notifications will be sent based on impacted shipments from any of the "From" countries to any of the "To" countries

From

To

Roles

- | | | |
|---|---|--|
| <input type="checkbox"/> Consignee | <input type="checkbox"/> First notify party | <input type="checkbox"/> Additional notify |
| <input type="checkbox"/> Release to party | <input type="checkbox"/> Inward forwarder | <input type="checkbox"/> Inward customs broker |

Cancel

Create

Step 8: Customize your selection by choosing:

- **"From & "To"** Locations
- **Party Roles** your organization will be on the Arrival Notice and click **create**.