

# Download Invoice in MyFinance

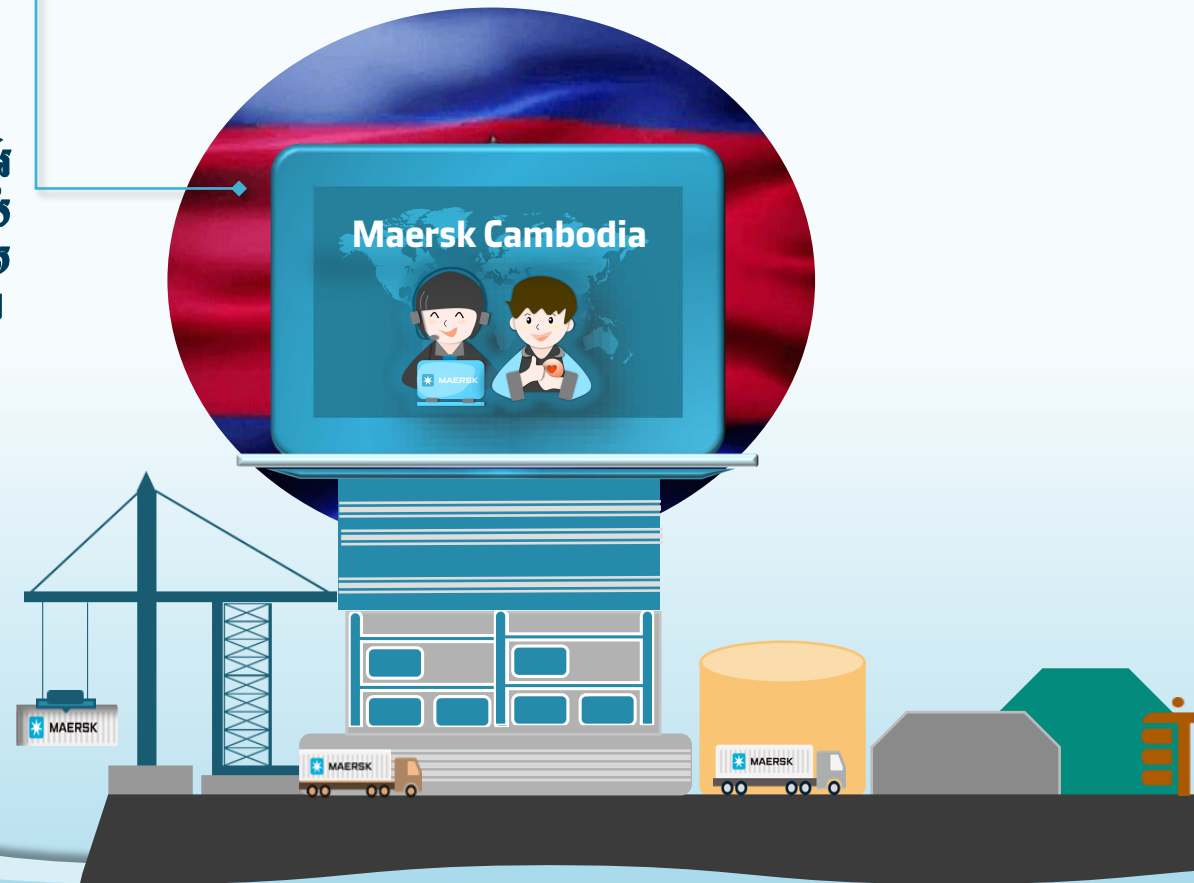


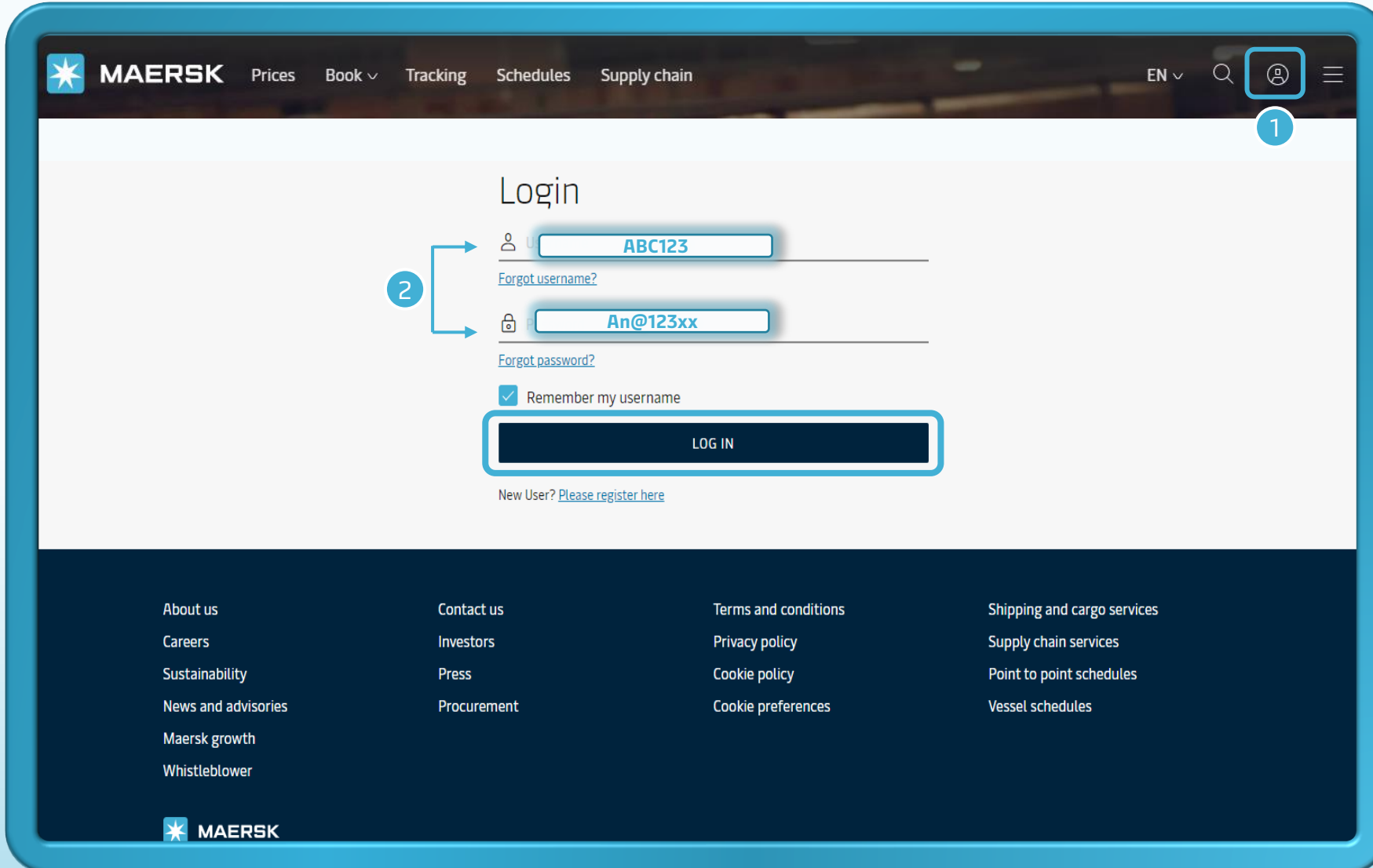
<https://www.maersk.com>



## ចំណុចត្រូវចំណាំ || Points to Note

- ❖ សម្រាប់ការត្រួតពិនិត្យ Demurrage and Detention Charge និង Freetime និងការទាញយកវិក្កយបត្រ, នៅលើគេហទំព័រ MAERSK មិនតម្រូវឱ្យអតិថិជនទាំងអស់ចាំបាច់ត្រូវតែចូលក្រោមគណនីរបស់ម្ចាស់ទំនិញនោះទេ។ លោកអ្នកអាចចូលដោយប្រើគណនីណាមួយរបស់លោកអ្នក បន្ទាប់មកលោកអ្នកអាចពិនិត្យមើលគ្រប់លេខទំនិញទាំងអស់។
- ❖ សម្រាប់ការទាញយកវិក្កយបត្រក្រៅតែពី Local Charges នៅលើគេហទំព័រ MAERSK គឺតម្រូវឱ្យអតិថិជនទាំងអស់ចាំបាច់ត្រូវតែចូលក្រោមគណនីរបស់ម្ចាស់ទំនិញផ្ទាល់ ទើបលោកអ្នកអាចទាញយកវិក្កយបត្របាន។ ហើយវិក្កយបត្រនោះរួមមាន Basic Ocean Freight, Demurrage and Detention ។ល។
- ❖ For the checking D&D charge, freetime and downloading of local charge invoices, MAERSK website is not required that all customers or brokers must login under the consignee's account. You can login with any of your accounts, then you can check for any of the shipment number.
- ❖ For the invoice downloading beside the Local Charges on MAERSK website, we would like to inform that all customers need to be login under the consignee's account before you can download the invoice. And those bills include Basic Ocean Freight, Demurrage and Detention, etc.





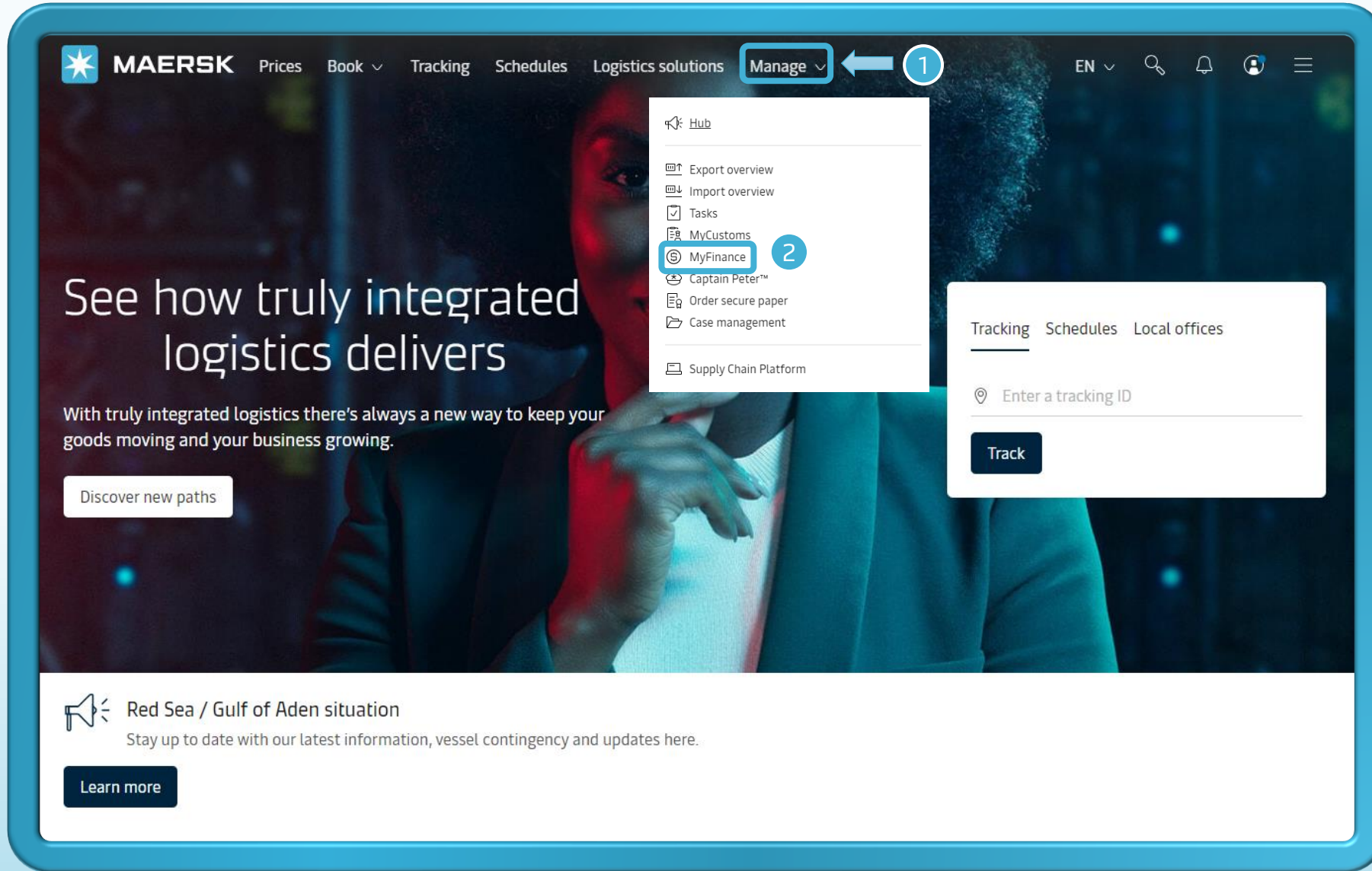
- ជំហានទី ១: សូមចុចលើរូបតំណាង Login ខាងលើ

- Step 1: Click on the above login icon

- ជំហានទី២: សូមចូលទៅកាន់គេហទំព័ររបស់MAERSK រួចវាចេញសំណួរ username និង password វេចស្រប។

- Step 2: Go to the MAERSK.com and enter your username and password.





- **ចំណាត់ថ្នាក់ ១:** បន្ទាប់ពីលោកអ្នក Login រួចមក សូមចុចលើកញ្ចប់ **Manage**។

- **Step 1:** After you login, then click on “Manage”.

- **ចំណាត់ថ្នាក់ ២:** បន្ទាប់មកសូមចុចលើកញ្ចប់ **MyFinance**។

- **Step 2:** Then, click on “MyFinance”.



The screenshot shows the Maersk MyFinance interface. At the top, there are navigation links: Prices, Book, Tracking, Schedules, Supply chain, and Manage. The main header includes the Maersk logo, 'MyFinance', and 'Your Company Name'. A left sidebar contains menu items: Hub dashboard, Export overview, Import overview, Tasks, MyCustoms, MyFinance (highlighted), Allocations, Captain Peter™, and Support. In the center, there are two radio buttons: 'I'm a customer' (selected) and 'I'm a supplier'. Below them is a search bar with the text '23XXXXXXX ce, Payment receipt no. or Dispute ID'. A table titled 'Overdue invoices' is displayed with the following data:

Invoice no.	BL no.	Open   Invoice amount	Due   Invoice date	Status
7676 XXX XXX Import	23XXXXXXX	USD 599.50 599.50	10 MAY 2024 07 MAY 2024	Payable offline

At the bottom, there is a feedback section: 'Please, help us improve' followed by a question 'How would you rate your experience?' with five smiley face icons and a 'Submit' button.

- **ចំហាត់ទី ១:** ប្រសិនបើលោកអ្នក ជាម្ចាស់ទំនិញផ្ទាល់សូមចុចលើ ពាក្យ “I’m a customer”។

- **Step 1:** If you are the consignee of the shipment, please click on “I’m a customer”.

- **ចំហាត់ទី ២:** បន្ទាប់មកទៀត បញ្ជូនលេខទំនិញរបស់លោកអ្នក ហើយចុច Enter។ បន្ទាប់ពីនោះលទ្ធផល ផលនៃការស្វែងរកនឹងបង្ហាញ។

- **Step 2:** Then, type in your shipment number and click Enter. After that the search result will be shown.



The screenshot shows the Maersk MyFinance portal. At the top, there are navigation links: Prices, Book, Tracking, Schedules, Supply chain, and Manage. The user is logged in as 'Your Company Name'. The main heading is 'MyFinance'. Below this, there are two radio buttons: 'I'm a customer' and 'I'm an agent'. The 'I'm an agent' option is selected and highlighted with a blue box and a circled '1'. Below the radio buttons is a search bar for 'B/L no.' containing the text '23XXXXXXX', also highlighted with a blue box and a circled '2'. The search results show 'Search results for 'B/L number'' with one result under the heading 'Overdue invoices'. The table below has columns for Invoice no., BL no., Open | Invoice amount, Due | Invoice date, and Status. The first row shows an invoice with BL no. 23XXXXXXX and an amount of USD 599.50, due on 10 MAY 2024, with a status of 'Payable offline'. At the bottom, there is a feedback survey asking 'How would you rate your experience?' with five smiley face icons and a 'Submit' button.

- **ចំហានទី ១:** ប្រសិនបើលោកអ្នកជា broker ឬអ្នកប្រើសម្រាប់លើកក្រយាវ “I’m an agent”។ ហើយអ្នកអាចចូលគណនីផ្ទាល់ខ្លួនរបស់អ្នកនៅលើ MAERSK.com ដើម្បីយកវិក្រយបត្រគិតថ្លៃក្នុងស្រុករបស់ម្ចាស់ទំនិញ។

- **Step 1:** If you are the Broker or Clearance, please click on “I’m an agent”. And you can login your own account on MAERSK.com to take the local charge invoice of your consignee.

- **ចំហានទី ២:** បញ្ចូលលេខទំនិញរបស់លោកអ្នក ហើយចុច Enter។

- **Step 2:** Then enter your shipment number and enter.



The screenshot shows the Maersk MyFinance dashboard. At the top, there is a navigation bar with the Maersk logo, 'MAERSK', and various menu items: Prices, Book, Tracking, Schedules, Supply chain, and Manage. On the right side of the navigation bar, there are options for language (EN), search, user profile, and a menu icon. Below the navigation bar, the main content area is titled 'MyFinance' and includes 'Your Company Name' and 'Export All Open invoices'. There are radio buttons for 'I'm a customer' (selected) and 'I'm an agent'. A search bar is present with a dropdown for 'Search options' and a search input field. Below the search bar, there are tabs for 'Dashboard', 'Open (6)', 'Overdue', 'Paid', 'Disputed', 'Credits & Refunds', and 'E-statement'. The 'Open (6)' tab is highlighted with a red box and a red circle containing the number '1'. The main content area displays a table of 'Open invoices' with columns for Invoice no., BL no., Open Invoice amount, Due Invoice date, and Status. The table contains seven rows of data, each representing an invoice with its respective details and status.

Invoice no.	BL no.	Open Invoice amount	Due Invoice date	Status
7676 XXX XXX Import	23XXXXXXX	USD 55.00 55.00	09 MAY 2024 08 MAY 2024	Payable offline
7676 XXX XXX Import	23XXXXXXX	USD 478.50 478.50	10 MAY 2024 07 MAY 2024	Payable offline
7676 XXX XXX Import	23XXXXXXX	USD 599.50 599.50	10 MAY 2024 07 MAY 2024	Payable offline
7676 XXX XXX Export	23XXXXXXX	USD 726.00 726.00	05 MAY 2024 05 MAY 2024	Payable offline Overdue
7676 XXX XXX	23XXXXXXX	USD 20.00 20.00	04 MAY 2024 04 MAY 2024	Payable offline Overdue
7676 XXX XXX	23XXXXXXX	USD 140.00 140.00	26 APR 2024 26 APR 2024	Payable offline Overdue

- ជំហានទី ១: នៅលើទំព័រ MyFinance នេះបែរ លោកអ្នក អាចចុចទៅលើពាក្យថា “Open” ដើម្បីមើលទៅលើវិក្កយបត្រ ដែល លោកអ្នកមិនទាន់បានបង់ទាន់អស់។

- Step 1: On this MyFinance page, you can click on "Open" to view all your unpaid invoices.



**MAERSK** Prices Book Tracking Schedules Supply chain Manage EN

MyFinance Your Company Name

I'm a customer  I'm an agent

B/L no. Search by B/L no.

Dashboard Open (6) Overdue Paid Disputed Credits & Refunds E-statement

Open invoices Filter

Invoice no. ↓	BL no. ↑	Open Invoice amount ↑	Due Invoice date ↓	Status
<input checked="" type="checkbox"/> 7676 037 881 Import	2386 033 91	USD 55.00 55.00	09 MAY 2024 08 MAY 2024	Payable offline
<input checked="" type="checkbox"/> 7676 037 676 Import	2388 624 83	USD 478.50 478.50	10 MAY 2024 07 MAY 2024	Payable offline
<input checked="" type="checkbox"/> 7676 037 549 Import	2785 821 74	USD 599.50 599.50	10 MAY 2024 07 MAY 2024	Payable offline
<input type="checkbox"/> 7676 036 483 Export	2388 817 30	USD 726.00 726.00	05 MAY 2024 05 MAY 2024	Payable offline Overdue

3 Invoice selected Total: USD 1,133.00

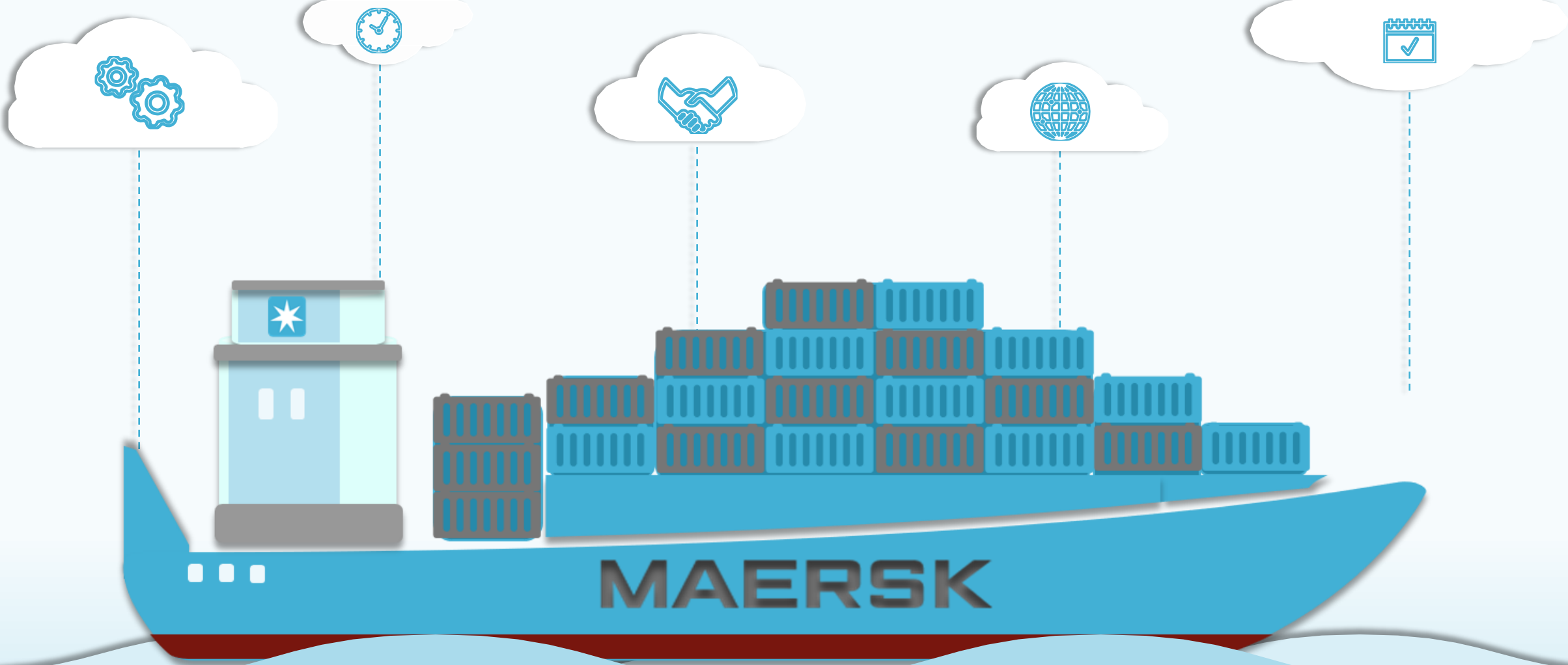
- **ចំហាត់ទី ១:** បន្ទាប់ពីអ្នកបានរកឃើញវិក្កយបត្រដែលអ្នកចង់យកទូច ហើយចុច ✓ ខាងមុខលេខវិក្កយបត្រ

- **Step 1:** Next, after you found the invoice that you want to take, then click “Check ✓” in front the invoice number

- **ចំហាត់ទី ២:** ហើយចុចលើរូបសញ្ញា Download

- **Step 2:** Then, you may click on the download sign.





# MAERSK CAMBODIA

## ស្ថាប័នកម្ពុជា