- **1.** After logging in to Maersk.com, please go to the **Hub dashboard** <u>Maersk :: Hub</u>.
- **2.** In the window on the right-hand side, please enter the booking number or container number and click "**View details**":

¶): Hub dashboard	Welcome to your Hub 🖉 Customise		B/L or contain	ier no.	View details
Export overview		Outstanding tasks	_	ළි Shipm	ent Overview
⊟↓ Import overview	We're looking	For vessel departing in next 7 d	lays	Shipments in	n 7 days

3. Please click "Amend":

Shipment details	0
B/L number: 247463664 <sup>①</sup> Track Duplicate Amend Cancel	Bremerhaven, DE Departs Bremerhaven, Bremen, DE 29 Dec 2024

**4.** Here you can change the container type (size):

How will your cargo be shipped?					
Container type and size	Number of	containers		Cargo weight per container	
🖽 40 Dry High	⊗ –	2	+	10000	kg
I wish to use a shipper's own container					
I wish to use an import return container or a triang	ulation option				
This cargo is oversized					
How will your cargo be shipped?					
Container type and size	Number o	f containers		Cargo weight per container	
Felect container type and size	_	2	+	10000	kg
REGULAR SIZED CARGO					
im 20 Dry Standard					
im 40 Dry Standard	( option				
🔟 40 Dry High					



## How to amend Booked container quantity and size?

5. Here you can decrease or increase the number of containers:



6. Here you can add a new container of a different size:

ntainer type and size		Number of containers		Cargo weight per container	r
40 Dry High	$\otimes$	- 2	+	10000	k
I wish to use a shipper's own container					
] I wish to use a shipper's own container ] I wish to use an import return containe	r or a triangulation op	ition			

7. After selecting the pickup ready date, please click "Continue":

When is your cargo ready to ship?					
Please select your earliest departure date, and click continue to book					
29 Dec 2024 📾					
Continue					

8. To finalize the booking amendment, please complete the required information in the following steps: Select sailing, Recommended services, Additional details, and Review booking:

Amendment request for booking	number 247463664			
Ø	Ø	Ø		0
Booking Information	Select sailing	Recommended services	Additional details	Review booking



**9.** If all the information is correct, please confirm the "terms and conditions" and then click "**Submit booking**":



\*For Spot bookings additional penalty/amendment charges may be incurred. Please read the Spot offer T&C carefully before booking, amending or cancelling

