

MANDATORY DOCUMENTATION FOR T1 - Rijeka -> Serbia

1. Commercial invoice

Commercial Invoice must contain:

- a. Name and full address of Shipper
- b. Name and full address of Consignee
- c. List / commercial name of goods
- d. Total amount of value with noted currency
- e. In case of shipment of personal goods, a scan of a valid I.D. document or passport is needed
- f. In case of shipment of used goods, we need a proof - a statement from the importer in Serbia that the goods are in working/usable condition and that they are not imported as waste - the goods will be used for personal or commercial purposes
- g. In case of shipment of vehicles/machinery, the chassis number must be noted on the invoice or statement with the vehicle license received
- h. In case of shipment of wooden products, plywood, boards, panels etc., a statement from the importer is needed that the goods are thermally treated with noted temperature, and that the goods are not subject to phytosanitary border control
- i. In case the importer is a private person, for shipments of machinery, document "Potvrda o registraciji gazdinstva" is mandatory
- j. In case of shipments of medicines, "Resenje o uvozu agencije za lijekove (ALIMS)" is mandatory
- k. In case the consignee on the invoice is not from Serbia, but from any other country (for example, Bosnia, Croatia, Romania, etc.), we need a statement from the forwarder/consignee that the goods are in transit through Serbia and will be dispatched to the final receiver outside of Serbia.

2. Packing list

Packing list must contain:

- a. Name and full address of Shipper
- b. Name and full address of Consignee
- c. List / commercial name of goods
- d. Total gross weight and total net weight of goods
- e. The packing list should always be named "Packing list" in the document

3. Bill of Lading

4. In case of multiple HS codes, we need **specification of HS codes** with shipper/consignee details, gross weight, package number, commercial invoice number value and currency for each HS code

In case that goods need Phyto inspection:

1. Original Health/Phyto certificate sent to address: Antalis team d.o.o. (for QSL) Veljka Panovića 92, 22240 ŠID, Serbia
2. Commercial invoice
3. Packing list
4. Bill of lading
5. “Ovlascenje za zastupanje” (Power of Attorney - POA) authorizing border customs broker: QUALITY SMART LOGISTICS D.O.O., STEVANA GEORGIJEVIĆA 5, 11030, Beograd (Čukarica), Srbija
6. Phyto registry confirmation - “Resenje o upisu u registru proizvoda I uvoznika (Potvrda Subjekat - Objekat)”

In case that goods need radiological examination:

1. Commercial invoice
2. Packing list
3. Bill of lading

In case of Dangerous goods (IMO CLASS):

1. MSDS (Material Safety Data Sheet)
2. MDGF (Multimodal Dangerous Goods Form)
 - For certain substances, additional licenses are required for the import of goods (pesticides, poisons, especially dangerous chemicals etc.) The determination of additional documentation must be done based on the classification of the article itself

F-GAS REGULATIVE

When completing the transit customs declaration (T1), it is necessary to enter the following TARIC certificates in field 1204 (for the consignment): Y123 (registration number of the transit user), Y163 (net mass of gases in kg), and Y121 (CO₂ equivalent expressed in tons).

This means that we will need the following information from the importer:

- Net mass of gases in kg
- CO₂ equivalent expressed in tons
- If the goods are not filled with gases, a statement from the importer is required

Information will be required per container, not for the entire Bill of Lading. The importer will need to provide this information on their company letterhead.

Common goods subject to F-Gas regulation: air conditioners, freezers, refrigerators etc.

RETURN OF THE GOODS

If the goods are being returned to Serbia, for any reason, it is necessary to provide all previous customs documentation:

1. Export UCD
2. Export invoice and packing list
3. Transit document with which the goods are left for Rijeka
4. If the goods require border inspections, it is mandatory to send a statement on the exporter's memo that the goods are being returned (state the reason for the return) and all accompanying documentation required to obtain approval from the inspection (the control itself will most likely not be carried out, but approval must be obtained from the inspector that the goods can enter and for this reason documentation is necessary as if an inspection is being carried out)